



Data Sheet

PROMADIS Accounts

Receivable

Income is a company's life blood.

Comprehensive management of customer transactions is pivotal to a healthy business.

PROMADIS Accounts Receivable provides all the necessary tools to effectively manage credit and debtors, while fully recognizing that the latter are also one of an organization's most valued assets ... its customers.

In developing the system we specifically focused on:

- Flexible controls to limit a company's potential liability through bad debts
- Reliable information for management reporting and debt control
- Simple management and enquiry interfaces to improve productivity
- Comprehensive facilities to analyze the large amounts of data that are typically recorded about debtors
- Logical and intuitive features to reduce staff training requirements

PROMADIS Accounts Receivable helps control debtors through a series of credit controls, reporting facilities, powerful 'drill down' enquiry capabilities and practical debt collection tools.

As a core module within the PROMADIS financial systems, Accounts Receivable is responsible for the recording and management of all debtor



account data, the generation of invoices, credit notes and statements, the recording of cash receipts, and comprehensive credit and debtor reporting.

In addition, PROMADIS Accounts Receivable also provides 'Opportunity Management' for sales prospect recording, credit control for managing overdue debtors, and a facility for recording debt recovery history.

Life to date, year to date and month to date reports are a standard option and can provide analyses based on such reporting variables as profit, sales, clients and sales representatives.

If other user specific reports are required, these can be simply created using either SQL reporting tools or the system's in-built natural language reporting facility.

A further facility is 'debtor enquiry' – a central reference point for all information relating to each and every customer. This not only provides all of the common information about the debtor, but also facilitates a more detailed analysis of every transaction (including the ledgers affected) through the system's 'drill down' capabilities.



PROMADIS Accounts Receivable features include:

- Post to any period within the current or previous fiscal year
- Open item debtors ledger
- Automatic transaction aging
- Bank deposit slip printing.
- Trading terms variable by transaction
- Sundry invoice and credit notes
- Automatic or manual disbursement of receipts to invoices
- Part payment of invoices
- Debtors or sundry cash receipts
- Cash sales
- Cash reimbursements against cheque payments
- One client payment to offset debt to multiple companies
- Credit control enquiry with 'drill down' showing aged balances
- Records actions performed in recovering all debts
- Non product related invoices
- Credit Note processing
- Invoice reprinting facility
- Document Search capability
- Client Control Totals report allows simple reconciliation
- One key stroke for field sensitive documentation (F8)
- One key stroke for field Sensitive Help (F1)
- One key stroke for report reprint or view facility (F9)
- Easy to use Mailing Label printing facility



- Specialized client reporting by
 - Current month to date
 - Current year to date
 - Life to date
 - Representative
 - Client
- Taxation Reporting
- Records client industry group for mailing
- Flags to allow statement printing, credit hold, minimum orders, split (back) orders, service charges, complete order only shipments, special deals, promotions, price list codes, assigned branches/company, tender client (Y/N) and much more.

PROMADIS Accounts Receivable may be Integrated with:

- PROMADIS General Ledger
- PROMADIS Inventory
- PROMADIS Sales Orders
- PROMADIS Work Orders